IVCRC Minutes

- 2023/01/24 at Pardall Center and on Zoom
- Minutes and actions recorded by Bella Strollo
- Call to order at 8:00 PM by Bella, Vice Chair

A. Setup

A-1. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Note</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abraham Del Rio Castillo</td>
<td>Present, ☀ Early ✅</td>
<td>External Chair</td>
</tr>
<tr>
<td>Alex Roginski</td>
<td>Present, ☀ Early ✅</td>
<td>Community Outreach Coordinator</td>
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<tr>
<td>Bella Strollo</td>
<td>Present, ☀ Early ✅</td>
<td>Vice Chair</td>
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<tr>
<td>Bobby Nguyen</td>
<td>Present, ☀ Early ✅</td>
<td>Publicity Coordinator</td>
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<tr>
<td>Carissa Mendoza</td>
<td>Present, ☀ Early ✅</td>
<td>Pearman Fellow</td>
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<tr>
<td>David Sim</td>
<td>Present, ☀ Early ✅</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Irena Wong</td>
<td>Present, ☀ Early ✅</td>
<td>Special Projects Coordinator</td>
</tr>
<tr>
<td>Madeline Castro</td>
<td>Absent ⚫️</td>
<td>Historian</td>
</tr>
<tr>
<td>Marko Jovanovic</td>
<td>Present, ☀ Early ✅</td>
<td>Events Coordinator</td>
</tr>
<tr>
<td>Mulan Nguyen</td>
<td>Present, ☀ Early ✅</td>
<td>Greek Liaison</td>
</tr>
<tr>
<td>Riley Hull</td>
<td>Excused ⚫️</td>
<td>IVTU Liaison</td>
</tr>
<tr>
<td>Sanil Katula</td>
<td>Present, ☀ Early ✅</td>
<td>Publicity Coordinator</td>
</tr>
<tr>
<td>Sohum Kalia</td>
<td>Present, ☀ Early ✅</td>
<td>Senate Liaison</td>
</tr>
<tr>
<td>Teya Weckerly</td>
<td>Excused ⚫️</td>
<td>Graphic Design Coordinator</td>
</tr>
<tr>
<td>Vanessa Gonzalez</td>
<td>Present, ☀ Early ✅</td>
<td>Arts and Culture Commissioner</td>
</tr>
<tr>
<td>Yiu-On Li</td>
<td>Present, ☀ Early ✅</td>
<td>Internal Chair</td>
</tr>
</tbody>
</table>

A-2. Excused Absences

Motion/Second: Abraham / Sohum
Motion to excuse Riley, Teya
Action: Voice vote, 13-0
A-3. Proxies

Motion/Second: Motion to accept

Action:

A-4. Chumash Land Acknowledgement

“Before we begin, we acknowledge that the lands this University were built upon were founded upon exclusions and erasures of many Indigenous peoples, including those on whose lands it is located, the villages and unceded territories of the Chumash people.”

B. Public Forum

2 minutes per presenter, 3 minutes per Q&A, 5 minutes per discussion.

- Laughology funding request
  - comedy club
  - Embarcadero Hall
  - students and non-students alike
  - request for $1800
  - perhaps a newsletter or Instagram ads
    - increase attendance—Embarcadero is normally only 25% filled
    - takes up a significant chunk of the budget
  - future plans
    - merge with Improvability
    - comedy showdown between clubs from other universities

- Coastal Fund
  - Sarah, advisor
  - connect community and environment
  - funding organization
    - grants for community and campus
    - Snowy Plover Protect Program at Oil Point
    - documentary films
    - internships in marine science and ecology
  - sign petition to increase lock-in fee
  - consulted with Elections Board
    - originally put on campus elections process
C. Action Items

C-1. Old Business

C-2. New Business

Motion/Second: Irena / Mulan
Motion to pass $1800 in funding for Laughology
Action: Voice vote, 13-0

Motion/Second: Mulan / Abraham
Motion to pass $1200 for IVCRC Hearts and the Arts
Action: Voice vote, 11-0

Motion/Second: Mulan / Marko
Motion to pass $700 for Sigma Lambda Beta–IVCRC Winter Care Package Event
Action: Voice vote, 13-0

D. Reports and Vibe Checks (10m)

Discuss just one highlight from your report.

D-1. Advisor Reports

1. Allina
2. Ruth
D-2. Member Reports

3. Projects
   a. Alex
      i. Communicating with bands for Hearts in the Arts event before Valentine's Day.
      ii. Booked reservation for IV Community Center for Saturday, February 11th
   b. Carissa
   c. Irena
      i. Planning out volunteer contributions for Hearts and Arts event and researching budget.
   d. Marko
      i. Made budget for supplies for winter event and winter retreat and choose supplies and winter retreat
      ii. Emailed Allina
   e. Vanessa
      i. I have been in communication with IV co-op to secure the food and some decorations that will be at the valentines event
      ii. I have compiled an incomplete budget for this (it is incomplete because IV co-op is slow to respond)
      iii. I checked in with Bella for the projects department meeting
   f. Bella
      i. Met with Allina to ask questions about Hearts & the Arts (our Valentine's Day event)
      ii. Reached out to CAB, SAZ sorority, and Friendship Manor about the event
      iii. Worked on creating a budget for the event so we can get funding passed
      iv. Created a list of decorations we'll want at the event

4. Publicity
   a. Bobby
      i. Not much since I've been in-and-out of town the past two weeks
   b. Mulan
      i. talked to Sanil about Reddit and Shoreline content.
      ii. messaged Teya regarding instagram posts and content
      iii. Contacted IVRPD about Pardall Carnival archways
         1. Amazon would probably be the best option
   c. Sanil
      i. Posted office hours
ii. Posted member spotlight
d. Teya
   i. acquired and compared quotes for ivcrc member t-shirts, waiting for banner update from ivsp
e. Abraham
   i. One-on-one meeting with Sanil
   ii. Finished Care package list
   iii. Also have a scheduled meeting with Allina about the Ferris wheel

5. Admin
   a. David
      i. Requisitions
      ii. Budget request for senate
   b. Madeline
   c. Riley
      i. Still looking to help out with projects moving forward. Reach out if anyone has projects they need help with!
   d. Sohum
      i. 
   e. Yiu-On
      i. Member reports
         1. Added attendance question
         2. Added Carissa to workflow
      ii. Meetings
         1. Pardall Center Governance Board meeting
         2. Control panel meeting
      iii. Other
         1. Helped fill out budget questionnaire for next year’s budget

E. Discussion Items

Hold a retrospective every two weeks.

1. Is there anything anyone would like to cover first? (5m)
   a. Announcements from David
      i. split personal transactions from AS transactions on receipts
         1. easier for accounting
      ii. submit funding requests no later than 24 hours before a meeting
         1. can confirm meeting attendance after 24 hours
iii. can’t split projects into two or more funding requests, even if you’re collaborating with other orgs

2. **Internal (3m)**
   a. Who will order food for next week? - Marko
   b. Who’s taking photos of this meeting? Mulan / Vanessa
   c. Give receipts to David for reimbursement
   d. New attendance policy
      i. Two free absences (must be excused)
      ii. After that, $50 penalty for each absence
      iii. Each unexcused absence is a $25 penalty (also counts against your free absence)
      iv. Exception if you have a schedule conflict for the whole quarter
   e. Need to label our stuff in Pardall Center
      i. discuss with Pardall Center employees about IVCRC Corner

3. **Retrospective (10m)**
   a. What are we doing well on?
   b. What could we be doing better?

4. **Next year’s budget (10m)**
   a. Do we want to advocate for more funding next year?
      i. Yes
      ii. Yiu-On needs to go to budget hearing to advocate
      iii. Meeting between David and Sohum to hash out higher budget

5. **IV Week (5m)**
   a. Update on raffle prizes?
      i. Prizes left are two water bottles, 2 iv food coop gift cards, 2 iv outfitters coupons
      ii. Tell the raffler winners that they can go to the pardall center to choose their prize
      iii. Yiu-On and Bella will handle the grand prize
   b. Other things to finish up?

6. **Hearts and the Arts (10m)**
   a. new publicity idea: make a coloring page out of a poster, kids color it in and show their parents
   b. order enough refreshments for 75 people
   c. order fewer flowers

7. **Pardall Center Governance Board (3m)**
   a. Need a treasurer
   b. Share your ideas for the Pardall Center!
   c. Vision
      i. Mural
ii. New sign
iii. New tables
iv. Better wifi
v. Cut open the wall at the back to put in a door (or make a decision on not to do this)
  1. Shelve project?

8. Anything else? (3m each)
   a. Yiu-On will buy Uno cards out of personal budget
   b. What can I do to be helpful to you?

F. Adjournment

Motion/Second: David / Irena
Motion to adjourn at 9:03pm
Action: Voice vote, 11-0