



ISLA VISTA COMMUNITY RELATIONS COMMITTEE

10/4/2022, 8:00 PM



CALL TO ORDER by Yiu-On Li at 8:00PM

*Enable Closed Captioning
Randomize IVCRC Members*

A. ATTENDANCE

Roll Call

Name	Note:	Name	Note:
Yiu-On Li	Present - early	Sanil Katula	Present - early
Abraham Del Rio Castillo	Present - early	David Sim	Absent
Bella Strollo	Present - early	Madeline Castro	Present - early
Mulan Nguyen	Present - early	Teya Weckerly	Absent - excused
Alex Roginski	Present - early		
Bobby Nguyen	Absent - excused		
Vanessa Gonzalez	Present - early		
Irena Wong	Present - early		
Marko Jovanovic	Present - early		

A-1. Excused Absences

*MOTION/SECOND: Riley/Bella
Motion to excuse Teya and Bobby
ACTION: Voice Vote, 10-0*

A-2. Proxies

*MOTION/SECOND:
Motion to accept
ACTION:*

"Before we begin, we acknowledge that the lands this University was built upon were founded upon exclusions and erasures of many Indigenous peoples, including those on whose lands it is located, the villages and unceded territories of the Chumash people."

Support Facilitator:

B. PUBLIC FORUM (5 minutes maximum, gesture for each minute)

Lean on Me - Annual membership fee (\$750)

- Anonymous peer to peer emotional support line through text message - nonprofit
- Must pay annual fee to national Lean on Me team that covers logistics, marketing fees, and legal fees for the org
- Has localized SB phone number, they do flyers and business cards
- Will try to reach IV community members
- We should email them with some advice on advertising to local families/non students

Discussion

- Ruth: not sure if they're actually a nonprofit, not sure if we can fund legal fees (/liability insurance), website is very vague, will look into it further
 - Looking at their website and talking to Kelsey
- How do they train their support team? We need more info on that
- Ask for info about effectiveness
- Ask them to share with us anonymous feedback they get at the end of the convo

Motion to table this convo, motion by Riley, second by Irena - 15-0

IVRPD - 50th Anniversary / Halloween celebration (\$30,287)

- October 29th-Oct 31
- Event recap from last year, we sponsored then
 - Served over 1700 IV residents
 - Gave away 1200 free pumpkins
- Founded Oct 31st 1972, so this is their 50th anniversary
- Will take place on Anisq'oyo park
- Pumpkin patch with pumpkin carvings and paintings, movie nights (family night + spooky nights), costume contest, inviting campus/community orgs to create Dia De Los Muertos altars, aerial performers, silent disco, jugglers, trick or treat street
- Aim is to create a culture shift away from dangerous parties → community ties
- Last year they gave pumpkins away to groups so they wouldn't run out

Discussion:

- We only funded them 20k last year, but this year its a bigger event
- 3 days long
- Really targets kids/family
- We have to consider that we need to reserve some funds for other big fish like IVYP
- We want to run this by David before we pass it, tabling for now

Laughology - Comedy Shows (\$740)

- UCSB's premiere comedy club
- 70 members from the school, lots of people who come who aren't from UCSB
- Headliners are pretty legit professional comedians (Trevor Wallace, Chris D'elia, Taylor Tomlinson)
- Free admission
- Asking us to fund marketing + venue for 2 shows

Discussion

- Lots of non-UCSB students go, open mike is truly open

- It's free, which is impressive for IV
- Embarcadero should be technically off-campus, it's def open to the community

Motion to pass \$740 by Abraham, second by Vanessa 15-0

C. ACTION ITEMS

C-1. Old Business:

C-2. New Business:

MOTION/SECOND: Riley/Irena

Motion to table the vote on funding for Lean on Me

ACTION: Voice vote, 10-0

MOTION/SECOND: Abraham/Mulan

Motion to table the vote on funding for IVRPD

ACTION: Voice vote, 10-0

MOTION/SECOND: Abraham/Mulan

Motion to pass \$740 in funding for Laughology

ACTION: Voice vote, 10-0

MOTION/SECOND: Bella/Riley

Motion to appoint Alex as the Community Outreach Coordinator of IVCRC

ACTION: Voice vote, 10-0

MOTION/SECOND: Madeline/Vanessa

Motion to appoint Irena as the Special Projects Coordinator of IVCRC

ACTION: Voice vote, 10-0

MOTION/SECOND: Bella/Mulan

Motion to appoint Marko as the Special Events Coordinator of IVCRC

ACTION: Voice vote, 10-0

MOTION/SECOND: Abraham/Mulan

Motion to appoint Sanil as the Publicity Coordinator of IVCRC

ACTION: Voice vote, 10-0

MOTION/SECOND: Mulan/Madeline

Motion to pass \$750 in funding for food at IVCRC general meetings and mini-retreats

ACTION: Voice vote, 10-0

D. REPORTS + VIBE CHECK [22-23 IVCRC tasks](#)

D-1. Advisor & Staff Reports

- a. Allina Mojarro
 - i.
- b. Ruth Garcia Guevara
 - i.

D-2. Member Reports

a. Projects

i. Alex

1. Created Google Form for band signup
2. Confirmed reservation for speaker and bullhorns
3. ASPB speakers can support singer/acoustic performance
4. UCSB Jazz manager cannot make it to carnival and cannot loan his equipment
 - a. Fall quarter is busy for the jazz bands
5. Talking with Spark about getting equipment

ii. Irena

1. Made a list of fitness events/organizations/instructors
 - a. Contacted organizations (Kickboxing, beginning dance, Jiu-Jitsu, yoga, and HIIT)
2. Reached out to Gamez on Wheels
 - a. Can come to UCSB
 - b. 90 min for \$400
 - c. 14 guns and 11 bunkers
3. Got a quote on photo album
 - a. Regular price: \$49.98 + shipping: 8.99 ~ \$60
 - b. Depends on current promotional deals

iii. Marko

iv. Vanessa: Made the list of orgs to contact to table at pardall carnival

📄 ucsb orgs contact sheet for pardall carnival 22

📄 pardall carnival raffle prize ideas UCSB store coupons are a no so i made this list of prizes from local shops but if anyone has any ideas i would love to hear it im a bit stumped

v. Bella

1. Held department meeting earlier today (Tues 10/4)
2. Completed Google form for band signup based on Yiu-On's feedback
3. Need to follow up with van safety certification
4. Worked with Alex to plan out band equipment (plan A and plan B)
5. Introduced Irena + Sophia from IVRPD so she can attend their meetings
6. Further coordinated with food vendors re: Pardollas

b. Publicity

i. Bobby

1. Started contacting organizations in person to see if they are interested in helping to publicize the Pardall carnival.
2. Has been doing the same to the individuals he's acquainted with across campus
3. Has contacted 4 elementary schools and the entire Goleta Union School District through email asking them if they'd be interested in publicizing the Pardall carnival.
 - a. The superintendent of the entire Goleta Union School District replied with "Hi Bobby,
Yes, we can share communication of this event in our Friday Parent Square communications. We will share with both staff and families. My administrative assistant will work with you to coordinate the information that she will send out on Friday.
Thanks, Diana"
4. Has made the google sheets, but has yet to input all the information he's gathered.

ii. Mulan

1. Contacted the art creator of UTees to see alternatives for the file of the graphic
2. Set up the orders for shirts and tote bags, everything so far will be in the budget
3. Waiting on finalized dates and carnival activities to send out emails to Greek

iii. Sanil

iv. Teya

1. Finalized graphics for the Pardall Carnival tote and volunteer t-shirts
 - a. Submitted to Mulan
 - b. there some issues with file/formatting that she isnt sure how to fix since she used three different softwares to create the graphic while the guidelines are mainly with adobe illustrator
2. Attached a google doc with keychains and lanyards
 - a. wants approval from IVCRC before requesting an official quote
 - b. There are price estimates on the links
 - c. Will be working on the sticker designs this week (mapache/ferris wheel ivcrc surfboard)

v. Abraham

1. Had department meeting
 - a. Teya and Mulan are working getting the tote bags and volunteer shirts designed and ordered
 - b. Discussed department goals which are on now on clickup
 - c. expressed concerns about possible delay of carnival

- d. having the date up in the air makes it difficult to complete some of the tasks
- 2. Scheduled office hours for every Wednesday from 12pm to 3pm, but I won't actually be hosting them unless I have a scheduled appointment
- 3. Bought Cotton balls
- 4. Forgot to check parking for caricature artists, but will before next meeting
- 5. Ferris Wheel
 - a. Tom says that so far no one has asked for the date we have asked for, so we are fine for now.
 - b. I did tell him to do what is best for his business, so the situation may be different next week
 - c. **Any update on Ferris Wheel Ruth?**

c. Admin

i. David

- 1. Finance
 - a. Consolidated all summer requisitions into spreadsheet and drive for 21-22
 - b. Canceled Housing Justice IV funding request (unresponsive for 2 months) and notified them
 - c. Updated new spreadsheet, database, and drive folders to IVCRC bot
 - d. Created standardized template for expenditure spreadsheet
 - e. Summer quick copies requisition
 - f. Updated treasurer guidelines
 - g. Updated funding presentation email template
 - h. Reviewed follow-up reports
 - i. Worked with F&B to unlock our funds
 - j. Working with Katherine to determine our final budget (should be around \$180k) and audit our accounts
- 2. Pardall Carnival
 - a. Ferris wheel requisition
 - b. Prizes requisition
 - c. Contacted local agencies for permission. All approved besides City EMS service. Usually takes 30 days to look over our medial plan and should get back to me within the next few weeks.
 - d. Public Works Department permit submitted and now just waiting on the Gateway process.
 - e. Fire application has also been submitted and they said they will contact if there is anything wrong.
 - f. AMS contacted and said we will have dedicated standby on site 10/23/2022 from 12PM-4PM (the runtime of the carnival). The contact will be sent over to me soon and we need to check if they are on gateway or not. If they aren't current, we need to work with them ASAP because they

just changed personnel and this one is new and has never heard of Gateway before.

- g. Digital Signature sheet is currently being worked on.
 - i. I will be talking with Sean this Wednesday.
 - ii. Shoreline unfortunately does not have what we need. The function that most closely resembles what we need is the member check in which will not work when we have multiple vendors required.
 - iii. I have contacted other agencies and asked them how they have done it and most have confirmed that it was either an in-house project or one created by an external firm. Currently contacting these firms for pricing and advice.
 - iv. Currently the most efficient solution for this year is to re-implement the workflow from last year with google form and google sheets.
 - v. I can set up another meeting with the controller board to talk about how to make this secure and more streamlined.

3. Admin

- a. Fixed email funding request being put into spam issue

ii. Madeline

- 1. Reviewed funding requests
- 2. Liaison positions
 - a. Need to message orgs to check for current meeting times
 - b. Iv food coop instead of CAB
- 3. Ecovista class
- 4. The Mustard Seed Project
 - a. Nonprofit org/club at ucsb partners w local businesses and shelters to provide resources and services with a ladder of opportunity mindset

iii. Riley - IVTU Liaison

- 1. Met last week to get started for the quarter, projects are just getting started
- 2. Due to lack of staff we are still working on getting a lawyer and caseworker hired, and we still have no advisor

iv. Senate Liaison

v. Yiu-On

- 1. Pardall Carnival
 - a. Sent prizes req to #ivcrc-finance
- 2. Meetings
 - a. Hosted mini-retreat
 - b. Met with Lily (EVPLA IV Community Liaison) to discuss AS in IV
 - i. Good start—EVPLA is very interested in reviving the org

- ii. First steps: Meet with a few member orgs and go from there
 - iii. Will meet with Lily weekly to continue work
- 3. Finished beginning-of-quarter tasks in
 - ☰ Quarterly tasks guidelines
- 4. Quick
 - a. Followed up with Bee about summer honoraria and Senate liaison
 - b. Added small business policy to
 - ☰ Pardall Carnival guidelines
 - c. Removed old members from shared drive
 - d. Edited tasks for ☰ Quarterly tasks guidelines and recurring ClickUp task
 - e. Updated [AS status page](#) with fall quarter meeting time
 - f. New year, new meeting cleanup tasks on ClickUp
 - g. Control panel meeting cleanup
- 5. Plus more from the whole summer (see control panel meeting agendas for complete list)

E. ACCEPTANCE of AGENDA

MOTION/SECOND:

Motion to accept today's agenda.

ACTION:

F. ACCEPTANCE of MINUTES

MOTION/SECOND:

Motion to approve minutes

ACTION:

G. DISCUSSION ITEMS (+IVCRC RETROSPECTIVE, BIWEEKLY)

- a. **Serious conversation about arriving on time to meetings (5m)**
- b. **Internal (3m)**
 - a. Who will order food for next week?
 - 1. Bella 10/11
 - 2. Madeline 10/18
 - b. Give receipts to David for reimbursement
 - c. David now has a general AS account—prefers everyone to message him there instead of his IVCRC treasurer account
- c. **New discussion items from anyone (3m each)**
- d. **Pardall Carnival (10m)**
 - a. Is AMS on Gateway? If not, need to work with them to add

- b. Date and time: Sun, Oct 23, 12pm**
- e. David: Testimonials from 21-22 follow-up reports (5m)**
 - a. Leap Awards 2022:** “With the support of IVCRC we were able to raise over \$46,000 total to support our programs. We had 211 RSVPs and 159 attended (75% retention rate is excellent for a virtual event!) 73 people who attended donated which represents 46% of the attendees!”
 - b. 23rd Annual Concert for the Coast:** “We raised over \$1,900 for the Gaviota Coast Conservancy and everything went smoothly on the day of. We drew a huge crowd and I saw everyone having a great time dancing, socializing, and enjoying the music.”
 - c. Food Not Bombs:** “We have fed hundreds of people over the past year and solidified our relationships with many members of the Isla Vista community, as well as expanded our outreach to students. We have also involved students in volunteering; when they serve as volunteers, they connect and converse with many residents of Isla Vista.”
 - d. IVYP Request:** “We are extremely proud of the impact our tutors have in the lives of our students, serving as mentors and positive role models. We are also happy to share that two of our graduating WorkStudy employees have been offered full-time regular positions within IVYP, and many will return to their work-study positions this Fall.”
 - e. Summer Enrichment Program:** “We’re proud to witness the success of our programs through our youth member’s accomplishments and development. Parents were extremely grateful and impressed by our services supported by the project’s financial support. We were able to ease many worried parents in search of programs and resources during summer closures.”
 - f. Teen Chefs and Super Snacks:** “After six months of bi-weekly cooking classes and daily nutrition, youth have shown an increase of concentration and enthusiasm during academic support hours. The program has also help youth develop interpersonal development skills through engaging in cooking sessions and table discussions.”
 - g. Mega Shabbat:** “This event really brought the community together and exposed them to a traditional Shabbat experience. We believe it may be one of the biggest events done by any student group in IV and everyone walked away happy and proud to be a part.”
- f. Video and audio member reports (5m)**
 - a. We’ll experiment with these next week, per discussion from last year
 - b. Every week, post your report in #ivcrc-reports
 - 1. Post it under the corresponding message, as a threaded reply
 - 2. Post by that week’s Mon 3pm
 - 3. Then, before every meeting, review everyone else’s report and come with questions
 - c. Details
 - 1. Use Slack's video or audio clip recording feature (don’t type out your report)
 - 2. Limit your report to 2 minutes
 - 3. Include what you worked on for IVCRC in the past week

4. For chairs, also include a quick summary of how your department as a whole is doing
- d. Why
 1. Reduce the time we spend in meetings going over status updates (hopefully)
 2. Give more time to discussing things that actually need everyone to be present at the same time
- e. Again, this is just an experiment, so if it doesn't work, we'll change it or go back to in-meeting member reports
- g. Quick member questions (3m)**
 - a. Bobby
 1. Have you switched accounts? (Slack still shows you as "Nick Aragon.")
 2. Have you migrated data?
 - b. Madeline
 1. Birthday - aug 9th
 2. Houseless amenities
- h. Questions about IVCRC? (5m)**
- i. Anything else? (3m each)**

H. REMARKS

I. ADJOURNMENT

MOTION/SECOND: Riley/Vanessa

Motion to adjourn

ACTION: Voice vote, 9-0