



ISLA VISTA COMMUNITY RELATIONS COMMITTEE

01/11/2022, 7:00 PM

Online vote

CALL TO ORDER by Yiu-On Li at 7:03PM

A. ATTENDANCE

Roll Call

Name	Note:	Name	Note:
Yiu-On Li	Present	Jennie Wu	Present - arrived at 7:35 PM
Abraham Del Rio Castillo	Present	David Sim	Present
Anisha Kandala	Present	Madeline Castro	Present
Mulan Nguyen	Absent	Nick Aragon	Absent
Bella Strollo	Absent	Teya Weckerly	Present
Bobby Nguyen	Present - arrived at 7:23 PM	Luisa (Senate Liaison)_	Present - arrived at 7:53 PM
Elisha Mata	Absent	Nicole (Senate Liaison)	Present
Humberto Rico	Present	Riley (IVTU Liaison)	Absent
Amy Ma	Present		

Ice Breaker/Vibe Check : Good and bad thing that happened to you in December or January

A-1. Excused Absences

MOTION/SECOND:

Motion to excuse

ACTION:

A-2. Proxies

MOTION/SECOND:

Motion to accept

ACTION:

"Before we begin, we acknowledge that the lands this University was built upon were founded upon exclusions and erasures of many Indigenous peoples, including those on whose lands it is located, the villages and unceded territories of the Chumash people."

B. PUBLIC FORUM

- a. Lori Goodman - Executive Director of IVYP
 - i. Provides child care and family support to families in Isla Vista
 1. Employs many students via work study program
 - ii. Because of COVID, there have been new challenges
 - iii. Asking for support of students on work study at IV elementary school
 - iv. Also, help with staffing around community outreach with food security and vaccine
 1. Also have a weekly free farmers market at the children's center

- v. Proposal: work study, family advocate, special projects coordinator (taken lead on additional food security outreach)
 - 1. Total amount requesting : \$85,161.00
 - 2. Mostly work salaries, so will be cutting from work hours if anything

C. REPORTS








C-1. Advisor & Staff Reports

a. Allina Mojarro

- i. Working on Flux Grant Management Software
- ii. Honoraria is available for pickup
 - 1. If you need it mailed, email requisitions@as.ucsb.edu

C-2. Member Reports

a. Yiu-On Li

- i. Tasks spreadsheet
 - 1. Created projects sheet.
 - 2. Added priority column.
- ii. Internal
 - 1. Asked Sean to add and remove some members from IVCRC Slack channels (housekeeping).
 - 2. Sent onboarding materials to Mulan and David.
 - 3. Created guideline docs.
 - a.  Arts & Culture Commissioner guidelines
 - b.  Greek Liaison guidelines
 - c.  Pardall Carnival guidelines
 - d.  Project guidelines
 - e.  Team bonding guidelines
- iii. Events
 - 1. Pardall Carnival
 - a. Created  21-22 Pardall Carnival , which contains a mostly full list of tasks for the event as well as their DRIs (directly responsible individuals).
 - i. [Tasks spreadsheet](#) already updated with each task.
 - b. Drafted road closure letter.
 - c. Created event signup forms for businesses and student orgs.
 - d. Basically completed SB County Fire Department application for Pardall Carnival.
 - i. Just need to change the date based on when we decide to hold the event.
 - 2. Signed up for tabling on Jan 25, 11:30am at Storke Plaza.
 - a.  Amy Ma I will forward you the info if and when I receive it.
- iv. Funding confirmations
 - 1. Dank Bowl Kitchen, Sam's To Go, and Woodstock's Pizza all confirmed their Taste of Pardall reimbursements.
 - 2. EVPLA confirmed mask journal entry.
- v. Filled out AS Conflict of Interest Form and sent the ones we currently have to Marisela.

b. Abraham Del Rio Castillo

- i. Ferris Wheel Update
 - 1. Teaco Amusements got approved as a vendor
 - 2. This vendor has the exact ferris wheel we have used in the past, just a different color

3. Now that means we have to submit contract to UCSB contracts
 4. Gave Tom Updates yesterday
 - a. He will update Ferris Wheel Contract by tomorrow
 - i. Change address to AS Administration Office
 - ii. Change Language under Job Site, so it doesn't imply that UCSB owns the property
 - b. Also asked him about any other available dates (we should elect a new date tonight)
 - i. Feb 26 booked
 - ii. Mar 5 is available
 - iii. Apr 2 booked (Deltopia)
 - iv. Apr 9 booked
 - v. Apr 16 is available**
 - vi. Apr 23 is available (Earth Day)
 - ii. Filled out AS Conflict of interest
 - iii. Finished AS trainings
 - iv. Updated Google Calendar
 - v. Admin Meeting with Yiu-on and Anisha
 1. Pardall Carnival Updates
- c. Madeline Castro**
- i. Uploaded photos from the Lights and Love Event at Estero Park on 12/3/21
 1. Completed an event evaluation form
 - a. If anyone else attended please fill out a form
 2. How are the events in the external projects different from the internal projects?
 - ii. Updated my Google Calendar
 1. Shifts at the Arbor subject to change depending on covid updates
 - iii. Filled out AS Signer stuff to become an authorized signer
 1. Waiting to be approved
 - iv. Are the liaison meeting times still the same?
 1. If the IVCN meetings are still the 2nd R of each month from 11:45-1:15 I would have to change my work schedule or liaise for something else
 - a. Abraham can attend this from now on
 - v. Need to regularly keep in contact with FNB to start a pop up kitchen and get a food permit holder to assist in demonstrations or other food-related events
 1. List of kitchen items
 - vi. Keep working on housing Co-op
 - vii. Checked list of project ideas
- d. Anisha Kandala**
- i. Finished AS Trainings for Honoraria
 - ii. Messaged Teya and Jennie with weekly tasks
 - iii. Admin meetings during Winter Break and yesterday with Yiu-On and Abraham
 - iv. Partner organizations
 1. Included partners (businesses) from 2019 mail receipts
 2. Started a second sheet with responses from 2018 and 2017 Pardall Carnival Tabling Responses
 3. Drafting an Email to send to orgs (IV orgs and Student orgs separately)
 - v. UCSB Campus Store: Carol Drete got back to me
 1. Sent her back Pardall Carnival Dates

- vi. Relaxation Sessions for Winter Quarter
 - 1. Jackbox style game night?
 - 2. 5-6 people present this weekend
- e. **Jennie Wu**
 - i. Looks forward to doing the Pardall Carnival!
- f. **Bobby Nguyen**
 - i. Nothing for this week
- g. **Amy Ma**
 - i. Filled out google calendar
 - ii. Decided on not doing the Thanksgiving event any longer
 - iii. Filled out AS Conflict of Interest Form
 - iv. Finished AS Trainings for Honoraria
 - v. Trying to contact Emergency Services
 - 1. They have not been responsive
 - vi. Potential New Project - Spread the Love
 - 1. Coordinate with the grocery store
 - a. Giving out gift cards of a certain amount
 - vii. Start working with Teya on t-shirt graphic design
- h. **David Jr Sim**
 - i. Nothing for this week
- i. **Nicole Bongard**
 - i. Updated Google Calendar
- j. **Teya Wekcerly**
 - i. Made meeting recap for November 24th meeting
- k. **Humberto Rico**
 - i. Scheduling meeting with Food not Bombs
 - ii. Scheduling meeting with Jonathan Abboud
- l. **Luisa Ramirez**
 - i. Nothing for this week

D. ACCEPTANCE of AGENDA

MOTION/SECOND:

Motion to accept today's agenda.

ACTION:

E. ACCEPTANCE of MINUTES

MOTION/SECOND:

Motion to approve minutes

ACTION:

F. ACTION ITEMS

MOTION/SECOND: Humberto/Madeline

Motion to approve \$70,000 IVYP After School Program

ACTION: Voice vote, 10-0

MOTION/SECOND: Madeline/Abraham

Motion to approve \$40,000 for Pardall Carnival games, permits, food vouchers, and ferris wheel

ACTION: Voice vote, 10-0

MOTION/SECOND: Abraham/Nicole

Motion to appoint David Jr Sim as IVCRC Treasurer

ACTION: Voice vote, 10-0

MOTION/SECOND: Amy/Madeline

Motion to appoint Mulan Nguyen as IVCRC Greek Liaison

ACTION: Voice vote, 10-0

F-2. Old Business:

F-3. New Business:

G. DISCUSSION ITEMS

a. What are your goals for winter quarter?

- i. One personal, one IVCRC-related
- ii.  2022/01/11 Goals for winter quarter

b. Administrative

- i. Tasks spreadsheet
 1. Projects sheet
 - a. Provides high-level overview of IVCRC's major projects.
 - b. Complements individual task sheets.
 2. Priority column
 - a. 1/blue = primary and 2/green = secondary
 - b. Updates weekly.
 - c. Primary tasks should be your first priority for the week, followed by secondary tasks, followed by items with the most recent update date.
 - d. Please have an update for at least your primary task by our next meeting.
- ii. Honoraria
 1. Pick up fall quarter honoraria checks at the AS Ticket Office.
 - a. If you want them mailed to you instead, email requisitions@as.ucsb.edu with the subject line "Fall 21 Honoraria" and your mailing address.
 2. Attending study sessions, relaxation sessions, and retreats now contributes to your honoraria.
 - a. You're helping the team by being more comfortable working with everyone, so it counts!
 - b. Attending a team bonding session contributes to 10% of the going above and beyond part of your honorarium, or 1% of your overall honorarium.

- c. You can earn a maximum of 50% of your going above and beyond honorarium this way, or 5% of your overall honorarium.

iii. Assigned chair

1. From now on, each person will be assigned a chair for the quarter (Abraham, Anisha, or Yiu-On).
2. What an assigned chair does:
 - a. Acts as your main point of contact for any questions, comments, or concerns you have about IVCRC or life in general.
 - b. Offers advice for the IVCRC projects you're working on.
 - c. Reminds you of your primary and secondary tasks for the week.
3. You should have already received a message from us about who your assigned chair is, but if not, just let us know.
4. Assigned chairs rotate each quarter.
5. You're still more than welcome to message any other chair, but we encourage you to go to your assigned chair first. We hope this will encourage deeper bonds between people.

c. Ongoing projects

i. Pardall Carnival

1. 21-22 Pardall Carnival
2. Might have to reschedule from Feb 19 because of Ferris wheel availability and that pesky pandemic.
3. Amy Ma Contact Emergency Medical Services.
4. Humberto Rico IVCRC Events Coordinator Contact Isla Vista Foot Patrol.
 - a. Allina Mojarro May you drop the contact info again?
 - b. The Community Resource Deputy for the Sheriff's Office at IV Foot Patrol is Justin Schroeder his email is jrs3822@sbsheriff.org.
 - c. John Maxwell, Lieutenant for the Santa Barbara Sheriff's Office and heads up the Isla Vista Foot Patrol.

ii. Thanksgiving event canceled, so let's do a quick post-mortem

1. 21-22 Thanksgiving event
2. Issues
 - a. Started a week and a half before Thanksgiving, which wasn't enough time and led to us rushing.
 - b. Key delivery partner pulled out just as we were going to start deliveries.
 - c. Catering services all bogged down due to the holiday season.
 - d. Duffl unavailable due to current remote circumstances.
3. What to take away
 - a. Start planning early.
 - b. Plan for worst-case scenarios.
 - c. Know when to quit.
4. Failure is great!
 - a. If we're not failing enough, we're not taking enough risks.
 - b. Success is based on ambition and effort, not outcome.
 - c. When you're thinking of an event or project, prefer risky high-impact projects over safe low-impact projects, even if they have a good chance of failing.

iii. Amy Ma Tabling on Jan 25, 11:30am at Storke Plaza

iv. Amy Ma Spread the Love

1. Valentine's Day event.

2. Send gift cards to families and people in IV for them to purchase things.
3. **Going well:** Setting up a meeting to discuss goals and timeline.
- v. Madeline Castro IVCRC Historian Amenities for houseless community members
- vi. Teya Graphic Design Coordinator IVCRC rebranding
 1. Modernize IVCRC logo with scalability, color, and a better reflection of IVCRC mission.
 2. **Going well:** Refining logo drafts with AS graphic designer using our most recent feedback.
- vii. Bella Strollo - IVCRC Publicity Coordinator IVCRC Newsletter
 1. Create a mailing list using Shoreline.
 2. Send out a monthly newsletter with all of IVCRC's activities in the past month.
 3. **Going well:** Talked with Danielle, CAB co-chair, and designing emails.
- viii. Allina Mojarro Add IVCRC to Fluxx
 1. Transition funding request process from IVCRC website to Fluxx, a specialized grant management software.
 2. **Going well:** Scheduling a meeting with Sara, the lead on Fluxx implementation for AS.
- ix. Humberto Rico IVCRC Events Coordinator Housing construction
 1. Contact IVCSO to see if IVCRC can help fund any of their proposed housing projects, like co-ops and high-rises.
 2. **Going well:** Setting up a meeting with Jonathan Abboud.
- x. Bella Strollo - IVCRC Publicity Coordinator Donate extra meal swipes
 1. IVCRC members donate unused meal swipes to people who need them, such as houseless community members.
 2. Can get people outside of IVCRC to donate as well.
 3. Ortega is now takeout-only, so we can just get a bunch of people to order takeout using extra swipes and donate them as a workaround.
 4. **Going well:** Contacted UCSB Food Bank and Swipe Out Hunger; awaiting response.
- xi. Humberto Rico IVCRC Events Coordinator Alleviate food insecurity
 1. Contact Food Not Bombs to offer IVCRC funding and volunteers.
 2. Expand Food Not Bomb's food offerings.
 3. Assist students and community members experiencing housing and food insecurity.
 4. **Delayed:** No response from Food Not Bombs yet.
- xii. ☰ 21-22 Event ideas
 1. Add your ideas here, or take up a project yourself!

d. Other meetings

- i. Study sessions
 1. Sundays 6–10pm
 2. Can also join via Zoom (same link as this meeting)
- ii. Relaxation sessions
 1. Every weekend
- iii. Fall retreat
 1. This weekend!
- iv. Admin meetings
 1. Mondays 1pm
 2. Join via Zoom (same link as this meeting)
- v. Remember, attending team bonding sessions gives you extra honoraria!

1. All meetings except for general and admin meetings count as team bonding.
- e. **Anything else?**

H. REMARKS

I. ADJOURNMENT

MOTION/SECOND: Madeline/Abraham

Motion to adjourn meeting at 8:20 PM

ACTION: Voice vote, 10-0