



# ISLA VISTA COMMUNITY RELATIONS COMMITTEE

02/08/2022, 7:00 PM

Online vote

**CALL TO ORDER by Yiu-On Li at 7:04PM**

## **A. ATTENDANCE**

### **Roll Call**

<b>Name</b>	<b>Note:</b>	<b>Name</b>	<b>Note:</b>
Yiu-On Li	Present	Jennie Wu	Absent
Abraham Del Rio Castillo	Excused	David Sim	Present
Anisha Kandala	Present	Madeline Castro	Present
Mulan Nguyen	Present	Nick Aragon	Excused
Bella Strollo	Excused	Teya Weckerly	Present
Bobby Nguyen	Absent	Luisa (Senate Liaison)	Absent
		Nicole (Senate Liaison)	Present
Humberto Rico	Absent	Riley (IVTU Liaison)	Absent
Amy Ma	Present		

#### **A-1. Excused Absences**

*MOTION/SECOND: Anisha/Mulan*

*Motion to excuse Abraham, Bella, Nick*

*ACTION: Voice vote, 7-0*

#### **A-2. Proxies**

*MOTION/SECOND:*

*Motion to accept*

*ACTION:*

*"Before we begin, we acknowledge that the lands this University was built upon were founded upon exclusions and erasures of many Indigenous peoples, including those on whose lands it is located, the villages and unceded territories of the Chumash people."*

*Support Facilitator: Anisha Kandala*

## **B. PUBLIC FORUM (5 minutes maximum, gesture for each minute)**

## **C. ACTION ITEMS**

### **C-1. Old Business:**

[Pass \$10,500 for Spread the Love gift cards and vouchers (tabled from last week)]

*MOTION/SECOND: Amy/Madeline*

*Motion to pass \$10,500 for the Spread the Love gift cards and vouchers*

*ACTION: Voice vote, 8-0*

## **C-2. New Business:**

## **D. REPORTS**

### **D-1. Advisor & Staff Reports**

#### **a. Allina Mojarro**

- i. CAB's Liaison Position
  1. CAB has general meetings for anyone to attend every other Wednesday
  2. Volunteer opportunities on campus - can share volunteer opportunities at CAB
- ii. \*\* need to find a new liaison

### **D-2. Member Reports**

#### **a. Abraham Del Rio Castillo**

- i. Contacted AMS Entertainment asked for quote on 4 game booths/games and a caricature artist. I also asked them if they rent out tables and chairs. They got back to me and told me to confirm the location and how many chairs and tables we need before giving the quote. (now just waiting for a reply back)
- ii. Contacted Just4Fun Rentals and submitted a request for a Quote on 50 tables, 100 chairs, carnival booth package, and 5 totals games. They sent me the quote and specified that it is valid for 7 days.
  1. Got a response, show invoice
  2. Question for Allina: Why does Just 4 Fun Party Rentals appear as "inactive" on Gateway?
    - a. May need to renew
- iii. Held office hours (no one showed up)
- iv. Gave assigned members Tasks updates
- v. Haven't gave Tom an update in the contract process because I haven't got one either

#### **b. Bella Strollo**

- i. Created a mailing list template on MailChimp
- ii. Got the newsletter sign-up link sorted out (<http://eepurl.com/hTOc2L>)!
- iii. Attended the admin meeting on Friday to discuss newsletter + Spread the Love event

#### **c. Nick Aragon**

- i. Updated Linktree to include newsletter signup link.
- ii. Will create Feb 1 meeting recap graphic and post by tomorrow.
- iii. Waiting on word for Spread the Love to start posting.

#### **d. Yiu-On Li**

- i. Received key request form for Pardall Center from JudyAnn and started filling it out.
- ii. Asked Nicole to change Bella's Legal Code portion (per Bella's request) to better reflect the responsibilities of her position.
- iii. Copied Allina's notes to [catering guidelines](#).
- iv. Met with Amy to discuss Spread the Love updates.

#### **e. Anisha Kandala**

- i. Was not able to attend Friday's admin meeting but went to the admin meeting last Monday
- ii. Met with Yiu-On to discuss changes to the meeting minutes template
- iii. Uploaded previous meeting minutes to IVCRC website

- iv. Messaged Bobby about schedule conflicts and setting up a meeting time to work on Partner Organizations spreadsheet
  - 1. Also asked about liaison position but has not gotten back to me
- v. Held office hours
  - 1. Note to publicize office hours further

**f. David Sim**

- i. Laughology Funding Request
  - 1. Still awaiting on their funding agreement
- ii. Lean on Me Funding Request
  - 1. Funding Agreement in Slack, please get two authorized signers' and Allina's signatures
- iii. Winter Retreat Reimbursements
  - 1. Requisition forms in Slack, please get two authorized signers' signatures
- iv. Still awaiting on my forms to be counted as an authorized signer
- v. Contacted JudyAnn and gained access to IVCRC website
- vi. Contacted Jennifer about IV Property Owners Association
  - 1. They will not be having a meeting Winter Quarter
- vii. Reviewed As Legal Code of IVCRC and specifically Treasurer position
- viii. Created Spread the Love Budget and submitted to Finance and Business

**g. Madeline Castro**

- i. Sent Allina the amenities list
  - 1. Pop-up kitchen
- ii. Finally heard back from AS authorized signer
  - 1. Watched yt training video but wasn't marked as attending the training
    - a. Need to sort out
    - b. Do in person with finance and business committee
- iii. Signed up for newsletter
- iv. Will do Point in Time training Thursday via zoom
  - 1. Feb 10th at 6pm
- v. [Dyslexia-friendly font](#)

**h. Mulan Nguyen**

- i. Found out about Albertsons and grocery stores for the Spread the Love Event
- ii. Not too much going with Panhellenic Meetings
  - 1. Many fundraisers in Greek Community to "go green"
  - 2. Have an overall Panhellenic fundraiser that any individuals can participate in
    - a. Most are restaurant based fundraising
  - 3. Will be ontaking a project to look into how IVCRC can help fundraise for the Greek Community

**i. Amy Ma**

- i. Met with Yiu-On to discuss Spread the Love
- ii. Sent sign up form to IVYP and IVCSD
  - 1. Keeping an eye on the responses

**j. Teya Weckerly**

- i. Met with Amy to discuss Pardall Carnival t-shirts
- ii. Created Meeting Recap for Feb 1 meeting
- iii. Worked on vouchers for Spread the Love event (may I ask for feedback on the designs sometime during this meeting?)

**k. Nicole Bongard**

- i. Presenting Bella's legal code requests tomorrow at senate, which should be tabled for one week and then passed the following Wednesday.

- ii. Working with Rodney Gould to get the Public Safety Commission up and running again
- iii. Trying to pass a resolution regarding hybrid options for classes.

## E. ACCEPTANCE of AGENDA

**MOTION/SECOND:**

*Motion to accept today's agenda.*

**ACTION:**

## F. ACCEPTANCE of MINUTES

**MOTION/SECOND:**

*Motion to approve minutes*

**ACTION:**

## G. DISCUSSION ITEMS

### (+IVCRC RETROSPECTIVE, BIWEEKLY)



#### a. New discussion items from anyone

#### b. Hybrid meetings starting next week

- i. Meeting in Pardall Center.
- ii. Or keep joining from Zoom.

#### c. Ongoing projects

- i. Pardall Carnival
  - 1. 📅 21-22 Pardall Carnival
  - 2. Sun, Apr 24
  - 3. Humberto Rico IVCRC Events Coordinator Contact Emergency Medical Services.
  - 4. Humberto Rico IVCRC Events Coordinator Contact Isla Vista Foot Patrol.
    - a. The Community Resource Deputy for the Sheriff's Office at IV Foot Patrol is Justin Schroeder his email is [jrs3822@sbsheriff.org](mailto:jrs3822@sbsheriff.org).
    - b. John Maxwell, Lieutenant for the Santa Barbara Sheriff's Office and heads up the Isla Vista Foot Patrol.
- ii. Amy Ma Spread the Love
  - 1. Valentine's Day event.
  - 2. Send gift cards to families and people in IV for them to purchase things.
- iii. Humberto Rico IVCRC Events Coordinator Update on contacting restaurants?
  - 1. IVCRC Greek Liaison 📄 Updated Version W9 Form - Albertsons LLC.pdf
  - 2. Teya Graphic Design Coordinator Feedback on voucher designs.
  - 3. **Going well:** Contacting partner orgs for publicity, contacting restaurants, getting permission from F&B to buy gift cards.
  - 4. To Do:
    - a. Confirm the restaurants are interested
    - b. Ask restaurants if they are okay with being branded together
    - c. Change sign up form if needed
- iv. Bella Strollo - IVCRC Publicity Coordinator IVCRC mission statement
  - 1. Create an IVCRC mission statement that encapsulates our values and goals.

2. **Going well:** Discuss now.
- v. Madeline Castro IVCRC Historian Amenities for houseless community members
  1. Establish a pop-up kitchen and other amenities for houseless community members.
  2.  21-22 Amenities for the houseless
  3. **Going well:** Sent list of amenities to Allina and following up with F&B about pop-up kitchen.
- vi. Teya Graphic Design Coordinator IVCRC rebranding
  1. Modernize IVCRC logo with scalability, color, and a better reflection of IVCRC mission.
  2. Madeline Castro IVCRC Historian [Dyslexia-friendly font](#)
  3. **Going well:** Reviewing dyslexia-friendly fonts for new logo.
- vii. Bella Strollo - IVCRC Publicity Coordinator IVCRC Newsletter
  1. Create a mailing list using Shoreline.
  2. Send out a monthly newsletter with all of IVCRC's activities in the past month.
  3. **Going well:** Created mailing list template on MailChimp and prepared [signup link](#).
- viii. Allina Mojarro Add IVCRC to Fluxx
  1. Transition funding request process from IVCRC website to Fluxx, a specialized grant management software.
  2. **Going well:** Previewing Fluxx and revising IVCRC funding request questions.
- ix. Allina Mojarro Transition to ClickUp
  1. Transition from tasks spreadsheet to ClickUp for easier task management.
  2. Opt-in trial run in winter and spring, then transition in the summer.
  3. **Going well:** Talking with Sean about giving access to IVCRC.
- x. Humberto Rico IVCRC Events Coordinator Housing construction
  1. Contact IVCSO to see if IVCRC can help fund any of their proposed housing projects, like co-ops and high-rises.
  2. **Going well:** Setting up a meeting with Jonathan Abboud.
- xi. Bella Strollo - IVCRC Publicity Coordinator Donate extra meal swipes
  1. IVCRC members donate unused meal swipes to people who need them, such as houseless community members.
  2. Can get people outside of IVCRC to donate as well.
  3. Ortega is now takeout-only, so we can just get a bunch of people to order takeout using extra swipes and donate them as a workaround.
  4. **Going well:** Redirected to new contact in UCSB Food Bank.
- xii. Humberto Rico IVCRC Events Coordinator Alleviate food insecurity
  1. Contact Food Not Bombs to offer IVCRC funding and volunteers.
  2. Expand Food Not Bomb's food offerings.
  3. Assist students and community members experiencing housing and food insecurity.
  4. **Delayed:** No response from Food Not Bombs yet.
- xiii.  21-22 Event ideas
  1. Add your ideas here, or take up a project yourself!

**d. Other meetings**

- i. Study sessions
  1. Sundays 6–10pm
  2. LIB 7541

3. Can also join via Zoom (same link as this meeting)
  - ii. Relaxation sessions and fall retreat
    1. Saturdays
  - iii. Admin meetings
    1. Fridays 9am
    2. Join via Zoom (same link as this meeting)
  - iv. Remember, attending team bonding sessions gives you extra honoraria!
    1. All meetings except for general and admin meetings count as team bonding.
- e. Anything else?**

## **H. REMARKS**

*Vibe Check*

## **I. ADJOURNMENT**

*MOTION/SECOND: Madeline/Amy*

*Motion to adjourn the meeting at 8:07 PM*

*ACTION: Voice vote, 8-0*