Isla Vista Community Relations Committee

10/5/2021, 2:00 PM
Online vote

CALL TO ORDER by Yiu-On Li at *2:05PM*

A. ATTENDANCE
Roll Call

Name	Note:	Name	Note:
Yiu-On Li	Present	Jennie Wu	Absent
Abraham Del Rio Castillo	Absent - Excused	Kelly Yan	Present - left early at 2:44 PM
Anisha Kandala	Present - left early at 3:00 PM	Madeline Castro	Present
Audrey Francis	Absent	Nick Aragon	Absent
Bella Strollo	Present - left early at 3:07 PM	Teya Weckerly	Present
Bobby Nguyen	Absent - Excused	Luisa (Senate Liaison	Absent
Elisha Mata	Present - left early at 3:06 PM	Nicole (Senate Liaison)	Present
Humberto Rico	Absent - Excused	Riley (IVTU Liaison)	Absent - Excused
Amy Ma	Absent - Excused		

Ice Breaker/Vibe Check : What didn't and did go well last week?

A-1. Excused Absences
MOTION/SECOND: Anisha/Bella
Motion to excuse Abraham, Amy, Humberto, and Riley
ACTION:

A-2. Proxies
MOTION/SECOND:
Motion to accept
ACTION:

> *"Before we begin, we acknowledge that the lands this University was built*
> *upon were founded upon exclusions and erasures of many Indigenous peoples,*
> *including those on whose lands it is located,*
> *the villages and unceded territories of the Chumash people."*

B. PUBLIC FORUM
    a. Luis Valerio- IVRPD
        i. Haunted Pumpkin Patch Proposal
        ii. Trying to plan an event around Halloween that was safe available to everyone
            1. Will be held in Tipi Village (adjacent to Estero Park)
            2. Hosting for three nights (October 27, 28, 29, 2021 from 7 to 11 pm)
        iii. Haunted maze, with live actors, installations
            1. No gore because family friendly

2. 12 environments, with different experiences in each "zone"
- iv. At the end of the pumpkin patch, individuals will receive a free pumpkin
- v. Last night, there will be a silent disco
- vi. For IVCRC to fund:
    1. Lighting and Projection Package (12,831)
    2. Sound Equipment (2,300)
        a. Equipment for 7 environments)
    3. Silent Disco (1,000)
    4. Pumpkins and Hay Bales (4,300)
        a. Roughly purchasing 1000
    5. IVCRC Funding: 20,461.00
        a. Minimum: 14,045.00

C. REPORTS
C-1. Advisor & Staff Reports
a. Allina Mojarro
- i. Setting up information and process for getting the vouchers printed for Pardall Carnival
- ii. Have not met for Carnival as of yet

C-2. Member Reports
a. Abraham Del Rio Castillo
- i. Sent rejection emails to the Historian applicants
- ii. Sent email to Promise Scholarship advisor in regards to Taste of Pardall and she already sent out the email to my fellow Promise Scholars
- iii. Sent poll to all the RAs from the Taste of Pardall Google form. I am giving them until tomorrow to fill out the poll.
- iv. Sent a follow-up email to the Ferris wheel company since they didn't reply to my first email
- v. Tried to set up a one-on-one meeting with Madeline, but I haven't got a response from her
- vi. Filled in the liaison time for IVTU
- vii. Haven't filled out the EVPLA meeting time because Shannon Sweeney told me they didn't have a set meeting time, but she would contact me when they did

b. Yiu-On Li
- i. [Randomize attendants](#)
- ii. Post agenda link in Zoom chat
- iii. Quorum
    1. How many? 7, 8, or 9?
- iv. Filled out most of the road closure permit for Pardall Carnival (will review later)
- v. Proposed to broaden Bobby's position from recruitment to in-person publicity (will schedule meeting to discuss further)
- vi. Assigned Legal Code responsibilities to Elisha (will schedule meeting to discuss further)
- vii. Sent onboarding materials to Amy

c. Anisha Kandala
- i. Met one on one with Jennie
- ii. Contacted Claudia and then contacted Amy for Community Outreach Coordinator
- iii. Trying to set up one on one meeting with Amy
- iv. Waiting to advertise study sessions until scheduling conflicts cool down

d. Kelly Yan
- i. Filled out requisition form for AS Publications printing for events

e. Bella Strollo

i. Set up the shoreline registration form for Taste of Pardall
ii. Submitted a bulk mailing request to advertise for the event
iii. Drafted messages to send in different slack channels for advertising
iv. Prepared targeted outreach to be sent out to campus organizations like IV Youth Projects, St. George Youth Center, etc. to encourage their involvement in the event

f. **Nicole Bongard (Senate Liaison)**
i. Other senate liaison is currently studying abroad, so potentially might be only senate liaison this quarter

g. **Elisha Mata**
i. Emailed Santa Barbara County Fire Department asking if they were interested in being a part of event
ii. IV Food Co-Op: waiting for a response for hearing about their meeting times

h. **Madeline Castro**
i. Contact with Yiu-On about email credentials
1. Checking who has access and to which documents

i. **Teya Weckerly**
i. Made vouchers for taste of pardall
ii. Created Graphic
iii. Contact with Yiu-On about email credentials
1. Checking who has access and to which documents

D. ACCEPTANCE of AGENDA

MOTION/SECOND:
Motion to accept today's agenda.
ACTION:

E. ACCEPTANCE of MINUTES

MOTION/SECOND:
Motion to approve minutes
ACTION:

F. ACTION ITEMS

F-2. Old Business:

F-3. New Business:

MOTION/SECOND: Kelly/Nicole
Motion to pass $4500 for Taste of Pardall event to reimburse restaurants
ACTION: Voice vote, 8-0

MOTION/SECOND: Kelly/Anisha
Motion to pass $500 for AS Publications printing for the duration of fall quarter
ACTION: Voice vote, 8-0

MOTION/SECOND: Kelly/Nicole

G. DISCUSSION ITEMS

    a. Yiu-On Li

        i. Review and update ⊞ 21-22 IVCRC tasks

            1. Amy

                a. Set up one-on-one meeting Anisha Kandala IVCRC Vice Chair

            2. Audrey

                a. Deduct honoraria for unresponsiveness last week (-2.5%)

            3. Bobby

                a. Schedule meeting to discuss responsibilities

            4. Elisha

                a. Schedule meeting to discuss responsibilities

            5. Madeline

                a. Set up one-on-one meeting
                    Abraham Del Rio Castillo IVCRC External Chair

            6. Nick

                a. Onboarding videos

                b. Isla Vista Community Services Center update

        ii. Meeting times

            1. Review [availability poll](#) and make sure that you're marking all times that you're free

                a. More times have already opened up, so we'll reschedule future meetings—message to come

            2. Fill in your IVCRC Google account calendar

                a. Everyone should fill in their schedule and keep it updated for the duration of the quarter

                b. Will help to better justify time commitments

                c. Will record a short demonstration video and send it out to everyone

            3. May adjust 🗎 Honoraria guidelines if we continue to have alternating meeting times

        iii. 🗎 21-22 Taste of Pardall

            1. Tentative date and time: Saturday, October 9, 12pm (Week 2)

                a. Home stretch

            2. Ask for volunteers to distribute vouchers in IV and at the restaurants

            3. Review printed vouchers from Teya

            4. Contact interested RAs to distribute vouchers

                a. Set up common distribution location

                    i. Storke Plaza?

                        1. Let's do this one

                    ii. In front of Pardall Center?

                b. Distribution time will be determined by Wednesday morning, communicate to RAs by Wednesday afternoon

            5. Figure out where we should distribute vouchers ourselves (don't need to publicize—just whoever happens to walk by)

                a. First intersection of Pardall (Freebirds, Starbucks)

- b. Pardall Tunnel
- c. Park
- d. Teen Center
6. Review restaurant invoices
    - a. None so far, will likely send after the event
7. Publicity update from Bella and Nick
    - a. Instagram (Nick)
    - b. Facebook (Nick)
    - c. ~~Shoreline (already posted by Bella)~~
    - d. ~~Mailing list~~ (not set up yet)
    - e. ~~LinkedIn~~ (not set up yet)
    - f. AS Slack (Bella will post later today)
    - g. Website (I'll take care of it)
    - h. ~~UCSB Bulk Mailing (already submitted)~~
    - i. DigiKnow (Nick)
    - j. Reddit (I'll take care of it)
8. I need to call Sam's To Go to confirm that they understand what to do on the day of the event

iv. 📄 21/06/25 Pardall Carnival advice meeting with Alice (organized)
1. Review revised map and traffic control plan
2. Review [road closure permit](#)
    - a. Need contact info for California Highway Patrol and County Fire Department
    - b. Need event timeline
        - i. 2–3 hours before event
        - ii. 2 hours after the event ends for cleanup
        - iii. Figure out event time and then overestimate
    - c. Do we already have loudspeakers or will we need to buy them?
        - i. Partnered with KCSB for music
            1. They usually bring their own equipment
            2. Not always open to suggestions
            3. Discuss further next week
3. Go through list of contacts one by one and request status update ([Slack link](#))

v. Polls
1. [Meet the committee entries](#)
2. [Interests poll](#)

vi. Liaison positions 🗓 21-22 IVCRC tasks
1. Go through each position one by one and request status update

vii. Logo review by Teya
1. Review logo elements as they relate to IVCRC's mission
    - a. Do we really need the peace symbol? Is "peace" one of IVCRC's missions, or is there something else more accurate/specific we can represent?
    - b. What about the tree? Why a tree?

viii. Looking for a web maintainer for our website
1. Anyone interested?
2. You can DM me after the meeting, or I'll DM you

ix. Is Fluxx ready for IVCRC?
1. https://asucsb.fluxx.io/user_sessions/new
2. Allina is talking to Sarah about getting IVCRC into Fluxx

      x.   📄 Grant Agreement Template
1. Newest draft is currently with Marisela for review
   a. Approval/meeting soon
2. In the meantime, we can just use the old template
   xi. Study sessions
1. Start this week(?)
2. Schedule based on [availability poll](#) and/or Google Calendar
  xii. Minutes
1. Follow naming scheme YY/MM/DD so that they sort in ascending order of date in the minutes folder
 xiii. Fun
1. Review [interests form responses](#)
   a. First event: Walking around IV and getting something to drink (not alcohol)
2. Schedule relaxation sessions based on [availability poll](#) and/or Google Calendar
3. Minecraft server: ivcrc.minehut.gg
  xiv. Anything else?
1. Help Madeline access Google and Slack accounts (after meeting)

H. REMARKS

I. ADJOURNMENT

MOTION/SECOND: Madeline/Nicole
Motion to adjourn the meeting at 3:17 PM
ACTION: Voice vote, 3-0